

TIMS Credential Application

Complete this form and submit it to your Advisor/Program Coordinator for their review. **Be sure to sign and date the form.**

Last Name	First Name	MI	Former Last Name	Student ID
Address		City		State
Home Campus		Preferred Email		Phone
PPID	Date TIMS Credential Application Completed Online			
Program 1			Grad/Prog Completion Date 1	
Program 2			Grad/Prog Completion Date 2	
Program Certification Option: <input type="checkbox"/> Instructional I Certification <input type="checkbox"/> Educational Specialist I <input type="checkbox"/> Supervisory I <input type="checkbox"/> Administrative I <input type="checkbox"/> Letter of Eligibility I <input type="checkbox"/> Endorsement <input type="checkbox"/> Program Specialist	Degree/Certification Awarded: <input type="checkbox"/> Undergraduate Degree & Certification <input type="checkbox"/> Graduate Degree & Certification <input type="checkbox"/> Graduate Certification Only <input type="checkbox"/> Endorsement		Location of Student Teaching or Practicum: Placement 1: District: _____ School: _____ Grade Level: _____ Placement 2: District: _____ School: _____ Grade Level: _____	

****** Test Requirements ******

Please note that TIMS applications will not be processed until all required Praxis II/PECT exams are complete.

If you are using GPA for Praxis II/PECT exam(s), please check here and indicate which exam(s)/module(s).

Exam(s)/Module(s): _____

****** Required Documents ******

Attach copy of Transcript – Highlight conferred degree and/or endorsement courses.

Student Signature: _____ **Date:** _____

****** FOR OFFICE USE ONLY ******

REQUIREMENTS NEEDED FOR DEPARTMENT APPROVAL FOR PA CERTIFICATION	YES	NO	N/A
Student has supplied evidence of a grade of C or better in all required major courses.			
Student has achieved at least a "Satisfactory" rating on the final evaluation used by their program.			
To the best of my knowledge and belief, the candidate is known and regarded by the preparing institution as a person of good moral character and possesses those personal qualities and professional knowledge and skill that warrant issuance of the requested certificate.			
Final GPA			

This is to verify that the student listed above has completed an approved program and is eligible to apply for certification.

Advisor/Program Coordinator Signature: _____ **Date:** _____

Advisor/Program Coordinator: Please send TIMS Credential Application and required documentation to TIMScredential@pennwest.edu

Additional Comments: