



Policy AC030: Registration Time Status Reporting

Recommended for Approval by: Scott E. Miller, Senior VP for Academic Affairs and Provost

Approved by: Dale-Elizabeth Pehrsson, President

Effective Date: 07/01/2022

A. Intent

To define the time status for students taking various levels of credits in a given semester for federal and financial aid reporting purposes.

B. Definition(s)

None.

C. Policy

The following is the level of credit hours that determines the time status equivalents for **undergraduate** students during a semester:

- 0.01 to 5.99 credit hours is considered less than half time
- 6.00 to 8.99 credit hours is considered half time
- 9.00 to 11.99 credit hours is considered three-quarter time
- 12.00 or more credit hours is considered full time.

The following is the level of credit hours that determines the time status equivalents for **graduate/doctoral** students during a semester:

- 0.01 to 4.49 credit hours is considered less than half time
- 4.50 to 5.99 credit hours is considered half time
- 6.00 to 8.99 credit hours is considered three-quarter time
- 9.00 or more credit hours is considered full time.

D. Procedure(s)

None.

E. Related policies

Maximum Credit Hour Policy (AC050)

F. Contact Information

For additional information, please contact the Office of the Registrar.

G. Policy Review Schedule

All policies will be reviewed every two years or on an as needed basis if a change in BOG, PASSHE or Pennsylvania law would create the need for an immediate change.