



Policy SA010: Wheeled Transportation

Recommended for Approval by:

Susanne Fenske

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Approved by:

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A. Intent

The purpose of this policy is to provide regulations for a safe and convenient environment for bicycles and other wheeled transportation permitted on campus walkways (e.g. skateboards, in-line skates, and motorized carts), while at the same time providing for the safety of all members of the campus community. These regulations do not apply to transportation for persons with disabilities (e.g. wheelchairs).

B. Definition(s)

Bicycle: (i.e. vehicles propelled solely by human powered pedals) is subject to the provisions of the Pennsylvania Motor Vehicle Code, The PennWest University Police Department can provide information on how to obtain a copy of the Pennsylvania Driver's manual or it can be found on line at the following web address: http://www.dmv.state.pa.us/drivers_manual/pa_driversman.shtml

Coasting device: any device such as a skateboard, longboard, roller skates, rollerblades, foot scooter, etc. which allows a rider to be transported by coasting either forward or backwards. Coasting devices are not classified as vehicles.

C. Policy

It is PennWest University's goal to provide regulations for a safe and convenient environment for bicycles and other wheeled transportation permitted on campus walkways while at the same time providing for the safety of all members of the campus community.

Operators are to operate at speeds that are prudent and reasonable under existing conditions. No person is allowed to operate any wheeled transportation inside any building or on any surface

features such as, but not limited to, handicapped ramps, benches, hand rails, walls, steps, or other architectural features that might reasonably be expected to become damaged due to such use. Persons using rollerblades or roller skates should remove them prior to entering all university owned or university affiliated buildings. In any circumstances, anyone using a form of wheeled transportation must yield the right of way to pedestrians. In addition, the use of skateboards and in-line skates may be restricted in certain areas.

The use of coasting devices in a reckless or dangerous manner, or for reasons other than for transportation only, is prohibited. Individuals violating this policy will be subject to the student conduct system as defined in the Student Code of Conduct. The use of self-balancing scooters and like devices on university property or affiliated properties is prohibited due to the inherent risk of fire or explosions associated with the lithium ion battery. This includes storage both in buildings including University Housing or in automobiles parked on campus. Specific use of Segways are permitted outdoors however use indoors is prohibited. Use of a Segway should follow procedures for use of coasting devices.

Bicycles may be parked on campus at the risk of its owner. The PennWest University Police Department offers a bicycle registration service with the objective of returning stolen bicycles, and aiding in the return of bicycles that are impounded, to their rightful owners. It is strongly recommended that all bicycles used, stored, parked or operated on University property be registered with the University's Police Department. Registered bicycles will be marked with a registration number utilizing a sticker that will be placed on the bottom of the bike's frame. Owner information will be kept by the University Police Department. This will allow the University Police Department to notify a student, faculty or staff member if their bicycle has been impounded for any of the reasons listed below. There is no fee to register a bicycle with the University Police Department.

For operator's convenience, bicycle racks are provided at various campus locations. No bicycle shall be parked or stored in such a manner as to block entrance to or exit from any building or structure on campus, block walkways or stairs, or impede the normal movement of persons with disabilities. In addition, no bicycle or other form of wheeled transportation shall be parked, stored, or left standing indoors in stairwells, hallways, foyers or any other location that violates federal, state, or local fire and safety regulations.

No bicycle or other form of wheeled transportation shall be left in parking spaces provided for motor vehicles, on shrub or flower beds, or in any other places where they would hinder the travel of pedestrian or motor vehicles.

Finally, any bicycle or other wheeled transportation found secured to handrails, ramps, or any other item that violates this policy will be removed by cutting the locking mechanism by University Police or Facilities at the owner's expense.

D. Procedure(s)

Removal and Impoundment of Bicycles: Any PennWest University Police Officer or University Official authorized by the University may remove and impound any bicycle under the following circumstances:

1. The bicycle blocks or otherwise impedes normal entrance to or exit from any Building on the

University campus (and any building owned, leased or rented by PennWest University).

2. The bicycle blocks or otherwise impedes traffic on any highway or sidewalk that on the University campus (or adjacent to any building that is owned, leased or rented by PennWest University of Pennsylvania).
3. The bicycle is parked in violation of any section of this policy.
4. The bicycle appears to be abandoned (as evidenced by missing parts, excessive rust, flat tires, frame damage, wheel damage, etc.)
5. PennWest University Police Department will check all impounded bicycles to see if the bicycle has been registered with the University Police Department. For all previously registered bicycles, the University Police will use the bicycle registration information to attempt to contact the owners of bicycles that have been impounded and instruct them on how to recover their bicycles.
6. The PennWest University Police will maintain an electronic log of all bicycles Impounded, stored and disposed of in a manner consistent with the applicable University Policy
7. Bicycles or other wheeled vehicles impounded can only be recovered with Proof of ownership and upon the authorization of the Chief of Police or his designee.

E. Contact Information

PennWest University Police California: (724) 938-4299

PennWest University Police Clarion: (814) 393-2111

PennWest University Police Edinboro: (814) 732-2921

F. Policy Review Schedule

All policies will be reviewed every two years or on an as needed basis if a change in BOG, PASSHE or Pennsylvania law would create the need for an immediate change.